

10 September 1953

MEMORANDUM FOR: Colonel White

SUBJECT : Payment of Tuition for School-Age Dependents of Overseas Personnel

1. The Personnel Director has prepared a study on this matter which briefly indicates the following:

a. The Agency has no formal policy nor consistent practice on the payment of tuition.

b. The military have authority to pay tuition costs for dependents of military and civilian employees.

c. The State Department does not have the authority to pay tuition costs and has not been successful in obtaining Congressional authorization for the payment of additional costs for dependents of overseas employees.

e. It is legally permissible to pay tuition only when the extraordinary functions of the Agency require it. Public policy would not permit payment in many cases where payment would be desirable or is now being made.

f. Each case should be determined separately and passed on in accordance with existing law.

2. The study recommends:

a. Active support to legislation to authorize payment of tuitions.

b. Consideration of school-age dependents in the placement of employees overseas.

c. Payment for tuition to be made only when excessive costs arise directly and necessarily out of the cover requirements of the Agency.

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d. Review of each case by the Personnel Office for compliance and the General Counsel for legality.

e. The Personnel Director be responsible for the authorization of payments of tuition.

3. The study (Tab A), prior to submission to this Office, had been coordinated with and concurred in by the Office of Communications and by the COA/DDP, subject to certain comments (Tab B). This Office sent the study and the comments of the COA/DDP to General Counsel, who concurs, subject to certain exceptions (Tab C), one of which deals with the comments of the COA/DDP.

4. The study, together with the General Counsel's wording and views on recommendations b. and d., provides an adequate interim program for acting on requests for payment of tuition for the 1953-1954 school year.

5. It is recommended that the study, after incorporation of the comments of General Counsel, be approved and the Personnel Director instructed to arrange for the issuance of a regulation on this subject and to use the recommendations of the staff study as an interim procedure to be put into effect immediately.

6. A proposed memorandum to the Personnel Director on this matter is attached for your signature.

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SA/DD/A:WEM:jec

cc: DD/A Chrono